

Silent Auction Absentee Bid Instructions

February 12, 2010

Dear Parents, Students and Friends,

We have had a great response to our call for donations to this year's Viking Band Silent Auction portion of our fundraiser night to be held on Friday, February 19th at the East High School cafeteria.

This year we are giving you an opportunity to "preview" the items that we will have up for auction during the Spaghetti Dinner & Bingo Night fundraiser. Even if you will be out of town or unable to actually attend the event in person – YOU CAN STILL PLACE AN ABSENTEE BID!!

Here's how:

- Take a look at the attached Word document – it lists all the great items that you can bid on.
- You'll see the **Retail Value**, the **Opening Bid** as well a column that shows **Bidding Increments** (the amount by which the bid increases each time – this is preset, not a write in).
- Call (610-430-2257) or e-mail (cyn58@comcast.net) your bid to me **no later than Wednesday, February 17th at 3 PM.** You will need to provide the following information:
 - The item number you are bidding on and a short description of the item.
 - The \$ amount of the bid you wish to place. Remember to consider the Opening Bid Price – you must bid at or above that figure. Also, consider the bidding increments when placing your bid. i.e. – if an item has an opening bid of \$8.00 and the bid increment is \$2.00, your bid must be \$8, \$10, \$12, \$14 or similar. You could not bid \$13 for instance as it is not a \$2.00 bid increment.
 - Bid high if you really want to win the item!!! This is a fundraiser after all.
 - Your contact information – Name & Telephone Number

If you are the winner of the bid – we will contact you after the auction about how to claim your auction item. Please note that all bids are considered binding. The absentee bidding is "once & done" meaning that we will not be babysitting the auction item for you but will place your one bid on the sheet for you. If you are the high bidder – you win.

Thanks and I hope to see many of you on February 19th supporting your WCE Viking Band!

Cynthia Filoon
WCE Viking Band Boosters Auction Chairman

~ **Payment for all auction items can be made by either cash or personal check** ~

Sorry – No credit cards accepted